



IPAD LOAN CHARTER

GENERAL CONDITIONS OF USE

The IPAD loan service is reserved for those currently following a course of study at emlyon business school or staff members. Loan is subject to signing the present charter, which places the tablet under the responsibility of the user until it is returned to the school.

When using the IPAD abroad, it is the responsibility of you, the user, to ensure compliance with the following: local electricity voltage, rules on the use of Wi-Fi, any other rules or security regulations in place.

LOAN PROCEDURE

One IPAD can be borrowed per person at a time.

The loan period is for 7 days, renewable 3 times for 7 days. Returns will be accepted only if all parts supplied are returned at the same time.

It is possible to make IPAD reservations.

USER RESPONSIBILITIES

The user must:

- Return the iPad tablet back to the information point in the Learning Hub on the agreed date and in the same working condition. It must be returned in its carry case, including the protective sleeve and other material.
- Never leave the iPad tablet unattended.
- Be aware that any iPad that is lost, stolen or damaged must be replaced or repaired at the cost of the user.

The user is solely responsible for the iPad tablet during the loan period.

RESPONSABILITIES OF THE LEARNING HUB

Learning Hub staff must:

- Ensure that any iPad loaned out is in good condition. If he or she is aware of any kind of damage, the iPad must be taken out of use.
- Reboot the iPad tablet each time it is returned.
- Exclude from the loan system in the Learning Hub any user who behaves in a way that contravenes the present charter rules.

LOST OR DAMAGED MATERIAL

Any late return, loss, theft or damage will be billed by the school to the value of the missing material. Replacement values are as follows:

- iPad: €400
- Protective sleeve or case: €35
- Protective screen: €35

RECOMMENDATIONS FOR USE

Before using the tablet for the first time, the user is advised to read the operating instructions supplied with the material.

I have read and understood the present Charter. I commit to following the recommendations for use, respecting the loan period and to returning the iPad in the same condition, or to bear the cost of replacing it or repairing it.

First name / Surname of borrower:

Date:

Signature of the borrower preceded by the words “read and approved”:

Signature of the Learning Hub: